

INTERPRETER'S RATE CARD

Interpreting Charges

First Hour Rate*:	£45
Next Hour Rate:	£10

Travelling Charges (apply provided that interpreter is traveling outside of zone 6)

Travelling time charge:	£8 per hour
Travel cost:	Public Transport ticket or equivalent
Mileage:	£0.20 per mile

Translation Charges

Minimum charge:	£13 per document
Per 1000 words	£30

Cancellation Charges

Full charges apply when:

- client does not turn up
- Full travel time and travel costs are covered if the interpreter is on his/her way and the job is cancelled
- Full Terms & Conditions apply

Administrative Charges

Admin charges apply if:

- interpreter does not turn up
- interpreter is late for assignment
- Full Terms & Conditions apply

I have read the above rates and agree to abide by these.

Full Name:

Signature:

Date:

Notes: * Including travel time and travel costs within 1 to 6 zones in London.

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