

Interpreting Charges

Hourly rate: £85.00

Travelling Charges

Travelling time charge: £35.00 per hour
 Waiting time charge: £18.00 per hour
 Travel cost: Public Transport ticket or equivalent
 Mileage: £1. 50 per mile

Translation Charges

Minimum charge: £65 per document
 Per 1000 words £120

Cancellation Charges

Full travel time and travel cost is charged if the interpreter is on his way and the job is cancelled. Once booked, any cancellation may incur charges. Any cancellation fees shall be agreed between the parties prior to acceptance of the assignment and shall be determined in relation to the time between notification of cancellation and the start date, as follows:

Spoken Languages:

Same day cancellation, 2 days or less notice: Full Fee
 2 to 7 days notice: Half Fee

LSP:

7 days or less notice: Full Fee
 8 to 14 days notice: Half Fee
 15 or more days notice: NO ADMIN FEE applies

Subject to interpreters' availability. Full Terms & Conditions apply.

I have read the above rates and agree to abide by these.

Full Name: _____

Organization: _____

Signature: _____

Date: _____

4 Cambridge Court
 210 Shepherds Bush Rd
 London W6 7NJ UK
 Tel: (+44) 02033719860
 Mob: (+44) 07930322863
 E-mail: info@ftslondon.co.uk
 www.ftslondon.co.uk

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